

## INDEPENDENT AUDITOR'S REPORT

### To the Members of IBTADA

We have audited the accompanying financial statements of IBTADA, Near Itarana Circle Rajgarh Road, 200 Feet Bypass, Alwar (Raj) 301001 which comprise the Balance Sheet as at March 31, 2017, Income & Expenditure Account and the Receipts & Payments Accounts for the year then ended, and a summary of significant accounting policies, notes on accounts and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that gives a true and fair view of the financial position and financial performance of the Society in accordance with the generally accepted accounting practices in India. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion and to the best of our information and according to the explanations given to us, the said accounts read with notes thereon, give a true and fair view:

- In the case of Balance Sheet, of the state of affairs of the above named Society, as at 31<sup>st</sup> March 2017 and
- In the case of Income & Expenditure Account, of the excess of Income over Expenditure for the year ended on that date.

Alwar  
August 5<sup>th</sup>, 2017

For H.Khurana & Co.  
Chartered Accountants  
  
Harish Khurana  
M. No. 70865  
LL.B., F.C.A.



Rs

BALANCE SHEET AS AT MARCH 31,		2017	2016	
<i>Sch.</i>				
<b><u>SOURCES OF FUNDS</u></b>				
<b>CORPUS FUNDS</b>	<b>1</b>	<b>10,000,000</b>		<b>5,000,000</b>
<b>CAPITAL AND GENERAL FUND</b>	<b>2</b>			
Capital Assets Funds		5,971,335	5,020,319	
Restricted Project Funds		6,075,909	5,012,749	
Un-restricted Funds		4,766,850	8,688,371	18,721,439
<b>REVOLVING FUNDS</b>	<b>3</b>	<b>1,383,476</b>		<b>1,423,143</b>
<b>Total</b>		<b>28,197,570</b>		<b>25,144,582</b>
<b><u>APPLICATION OF FUNDS</u></b>				
<b>FIXED ASSETS</b>	<b>4</b>			
Cost		9,023,041	7,773,883	
Less : Depreciation		3,051,706	2,753,564	10,527,447
<b>INVESTMENTS</b>				
<b>CURRENT ASSETS AND ADVANCES (A)</b>				
Cash, Bank Savings and FDs	<b>5</b>	22,217,330	19,494,035	
Loans & Advances	<b>6</b>	264,875	285,918	
Other Current Assets	<b>7</b>	1,001,983	1,203,531	
		23,484,188	20,983,484	
<b>CURRENT LIABILITIES AND PROVISIONS (B)</b>				
Current Liabilities	<b>8</b>	1,257,953	859,221	
		1,257,953	859,221	
<b>NET CURRENT ASSETS (A-B)</b>		<b>22,226,235</b>		<b>20,124,263</b>
<b>Total</b>		<b>28,197,570</b>		<b>25,144,582</b>

Fund Based Receipts and Payments Accounts 13  
Accounting Policies and Notes on Accounts 14

*Mamta Kohli*  
Chairperson

*Ve Anand*  
Treasurer

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

*Surinder Singh*  
Executive Director

Alwar  
August 05<sup>th</sup>, 2017

*(Harish Khurana)*  
M. No. 70865  
LL.B., F.C.A.



Rs

**INCOME AND EXPENDITURE ACCOUNT FOR THE  
YEAR ENDED MARCH 31,**

		2017	2016
	<i>Sch.</i>		
<b>INCOME</b>			
Contributions/ Grants Received	13	36,336,129	30,510,324
Income from Interest and Investments		1,346,660	1,401,371
Other Receipts	9	3,380,756	5,428,736
	<b>Total</b>	<b>41,063,545</b>	<b>37,340,431</b>
<b>EXPENDITURE</b>			
Livelihoods Programme	10	16,519,462	16,711,402
Education Programme	11	17,066,066	13,958,861
Administration and Overheads	12	3,947,456	3,115,825
Fixed Assets Acquired	4	1,388,922	1,178,110
	<b>Total</b>	<b>38,921,906</b>	<b>34,964,198</b>
Excess of Income over Expenditure		<b>2,141,639</b>	<b>2,376,233</b>
		<b>41,063,545</b>	<b>37,340,431</b>

Fund Based Receipts and Payments Accounts	13
Accounting Policies and Notes on Accounts	14

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

*Manta Kohli* Chairperson  
*Neelgandhi* Treasurer

Alwar  
August 05<sup>th</sup>, 2017

*(Harish Khurana)*  
(Harish Khurana)  
M. No. 70865  
LL.B., F.C.A



*Sanjay Rajan*  
Executive Director

Rs

SCHEDULES TO BALANCE SHEET AS AT MARCH 31,	2017	2016
<b>Schedule 1: Corpus Funds</b>		
<b>Grants from :</b>		
<i>Indian</i>		
Opening Balance	3,971,342	1,998,980
Add: Additional Grant Received during the year	-	175,000
Transfer from Unrestricted Fund	5,000,000	1,797,362
	<b>8,971,342</b>	<b>3,971,342</b>
<i>Foreign</i>		
Opening Balance	1,028,658	1,028,658
Add: Additional Grant Received during the year	-	-
	<b>1,028,658</b>	<b>1,028,658</b>
<b>Total</b>	<b>10,000,000</b>	<b>5,000,000</b>

**Schedule 2: Capital and General Fund**

<i>Capital Assets Fund</i>				
Opening Balance	5,020,319		4,478,730	
During this year (Net)	951,016	5,971,335	541,589	5,020,319
<i>Restricted Project Funds</i>				
Opening Balance	5,012,749		6,730,251	
During this year	1,063,160	6,075,909	(1,717,502)	5,012,749
<i>Unrestricted Funds</i>				
Opening Balance	8,688,371		5,732,622	
During this year	1,078,479		4,093,735	
Transferred from Dewan Fund			659,376	
Less transferred to Corpus fund	(5,000,000)	4,766,850	(1,797,362)	8,688,371
<b>Total</b>		<b>16,814,094</b>		<b>18,721,439</b>

**Schedule 3: Revolving Funds**

	Balance as on April 1, 2016	Receipts	Utilised/transfer	Balance as on Mar 31, 2017
Goat Promotion Fund	1,413,946	-	30,470	1,383,476
SHG members risk fund	9,197	-	9,197	-
<b>Total</b>	<b>1,423,143</b>	<b>-</b>	<b>39,667</b>	<b>1,383,476</b>

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants


Alwar  
August 05<sup>th</sup>, 2017

  
(Harish Khurana)  
M. No. 70865  
LL.B., F.C.A



  
Chairperson

  
Treasurer

  
Executive Director

SCHEDULE 4: FIXED ASSETS											Rs
Assets	Rate of Dep.	GROSS BLOCK				DEPRECIATION				Written down value as at	
		As at 01-Apr-16	Additions	Deletion	As at 31-Mar-17	As at 01-Apr-16	Additions	Deletion	As at 31-Mar-17	31-Mar-17	31-Mar-16
<b>Owned Assets</b>											
Land	0%	1,075,502	-	-	1,075,502	-	-	-	-	1,075,502	1,075,502
Building	0%	4,017,122	1,154,370	-	5,171,492	1,250,413	-	-	1,250,413	3,921,079	2,766,709
Furniture and Fixture	15%	442,778	55,193	21,093	476,878	172,815	44,951	5,055	212,710	264,168	269,963
Office Equipments	25%	400,256	19,471	5,275	414,452	200,794	54,179	3,050	251,923	162,529	199,462
Computer and Accessories	40%	1,401,139	149,400	42,056	1,508,483	870,023	270,138	36,889	1,103,272	405,211	531,116
Electrical Equipments	20%	368,546	10,488	2,800	376,234	198,237	35,711	560	233,388	142,846	170,309
Vehicles	20%	68,540	-	68,540	-	61,282	-	61,282	-	-	7,258
<b>Total</b>		<b>7,773,883</b>	<b>1,388,922</b>	<b>139,764</b>	<b>9,023,041</b>	<b>2,753,564</b>	<b>404,979</b>	<b>106,836</b>	<b>3,051,706</b>	<b>5,971,335</b>	<b>5,020,319</b>
<i>Previous year</i>		<i>7,289,621</i>	<i>1,178,380</i>	<i>694,118</i>	<i>7,773,883</i>	<i>2,810,891</i>	<i>485,077</i>	<i>542,404</i>	<i>2,753,564</i>	<i>5,020,319</i>	<i>4,478,730</i>

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

*Mansul Khurana*  
Chairperson

*Manoj*  
Treasurer

*Singh Rajesh*  
Executive Director

Alwar  
August 05<sup>th</sup>, 2017

*(Harish Khurana)*  
M. No. 70865  
LL.B., F.C.A



Rs

**SCHEDULES TO BALANCE SHEET AS AT  
MARCH 31,**

	2017		2016	
<b>Schedule 5: Cash and Bank</b>				
Cash in Hand	15,648		12,704	
<b>Bank Balances</b>				
In Savings Accounts	7,651,682		5,631,331	
Fixed Deposits	14,550,000	22,217,330	13,850,000	19,494,035
<b>Schedule 6: Loans and Advances</b>				
Loans and Advances-employees	257,252		280,583	
Others	7,623	264,875	5,335	285,918
<b>Schedule 7: Other Current Assets</b>				
Income Tax Refund Due	994,676			1,195,713
Opening till 31/03/2016	1,195,713		692,789	
TDS refund received during year	532,572		103,692	
Written Off	0		1,771	
For year 2016-17	331,535		608,387	
Deposits/Pre-Paid Expenses	7,307	1,001,983		7,818
<b>Total</b>		<b>1,001,983</b>		<b>1,203,531</b>
<b>Schedule 8: Current Liabilities</b>				
PF Payable	188,314			195,552
Exp./salary Payable	18,011			7,270
Staff Security Deposits	867,527			594,512
Internet Saathi Security Deposit	137,100			-
Local Conveyance Payable	567			-
Consultants & Contractors -Payable	43,054			-
Vendors & Expenses Payable	3,380			-
Yesbank BC Account	-			61,237
TDS payable / Sundry Creditors	-	1,257,953		650
		<b>1,257,953</b>		<b>859,221</b>
<b>Schedule 9: Other Receipts</b>				
Sale of Assets	36,353		141,500	
SHG project income from banks	2,545,605		4,914,122	
Misc. Receipts	798,798	3,380,756	373,114	5,428,736

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

Alwar

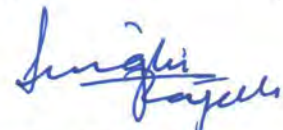
August 05<sup>th</sup>, 2017

  
(**Harish Khurana**)  
M. No. 70865  
LL.B., F.C.A



  
Chairperson

  
Treasurer

  
Executive Director

Audited Financial Statements for the year ended March 31, 2017

**Schedules to the Income and Expenditure  
Account for the year ended March 31,**

	2017	2016	
<b>Schedule 10: Livelihoods Programme</b>			
a) Project activities for Beneficiaries	5,444,754	5,226,357	
b) Training & Capacity Building of Beneficiaries	1,062,071	2,211,158	
c) Programme Execution			
Salaries & Benefits of Project Staff	6,969,774	5,866,226	
Training & Capacity Building of Staff	64,671	77,170	
Travel & Conveyance	1,021,603	1,030,831	
Consultancy & Contractors	1,054,980	1,346,707	
Administrative Expenses	901,609	952,953	9,273,887
	<b>16,519,462</b>	<b>16,711,402</b>	
<b>Schedule 11: Education Programme</b>			
a) Project activities for Beneficiaries	2,886,827	4,114,567	
b) Training & Capacity Building of Beneficiaries	2,405,408	643,646	
c) Programme Execution			
Salaries & Benefits of Project Staff	9,638,875	7,059,843	
Stipend	-	-	
Training & Capacity Building of Staff	154,549	160,745	
Travel & Conveyance	639,479	509,844	
Consultancy & Contractors	423,470	573,146	
Administrative Expenses	917,458	897,070	9,200,648
	<b>17,066,066</b>	<b>13,958,861</b>	
<b>Schedule 12: Overheads</b>			
Salaries & Benefits	3,272,697	2249704	
Training & Capacity Building of Staff	3,830	61125	
Travel & Conveyance	137,231	149589	
Contractors & Consultancy	27,500	63980	
Rent, Water & Electricity	103,749	94786	
Printing & Stationery	46,344	54183	
Postage, Telegram & Telephone	48,884	27799	
Repairs and Maintenance	58,028	159199	
Auditors' Remuneration	26,000	33000	
Legal & Professional Exp.	73,500	57,645	
Miscellaneous Expenditure	81,474	52171	
Office maintenance & Tea	68,219	3,947,456	112644
		<b>3115825</b>	
<b>Assets Acquired</b>			
Assets Acquired	1,388,922	<b>1,388,922</b>	1,178,110
		<b>1,178,110</b>	


As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

Alwar  
August 05<sup>th</sup>, 2017

  
(**Harish Khurana**)  
M.No. 70865  
LL.B., F.C.A



  
Chairperson

  
Treasurer

  
Executive Director

Rs

## SCHEDULE 13: FUND BASED RECEIPTS AND UTILISATION FOR THE YEAR ENDED MARCH 31, 2017

S. No.	Name of the Agency	Op Balance As on 01.04.2016	Grant Received	Interest/Other Receipts	Total Receipts	Utilised	CLS. BAL. Mar 31, 2017
<b>RESTRICTED FUNDS - INDIAN</b>							
1	EdelGive Foundation - Rights Project	443,878	2,658,380	-	2,658,380	2,519,027	583,231
2	Centre for Micro Finance (MKSP)	84,406	3,700,000	34,084	3,734,084	3,614,981	203,509
3	Centre for Micro Finance (I-Sathi)	178,619	1,650,000	7,043	1,657,043	1,704,355	131,307
4	IDFC Foundation	520,543	8,155,596	76,848	8,232,444	8,575,481	177,506
5	Rajasthan Grameen Ajeevika Vikas Parishad	(335,637)*	4,421,596	50,693	4,472,289	3,595,462	541,190
6	Gillete India Limited	2,306,104	3,100,000	-	3,100,000	2,815,726	2,590,378
7	Sarv Siksha Abhiyan	(79,553)	-	-	-	-	(79,553)
8	EdelGive Foundation - Livelihoods	-	79,500	-	79,500	116,694	(37,194)
9	Bajaj Finserv Limited	-	900,000	-	900,000	-	900,000
	<b>Total Indian</b>	<b>3,118,360</b>	<b>24,665,072</b>	<b>168,668</b>	<b>24,833,740</b>	<b>22,941,726</b>	<b>5,010,374</b>
<b>RESTRICTED FUNDS - FOREIGN</b>							
10	Care India	644,140	2,414,018	-	2,414,018	3,131,061	(72,903)
11	Save The Children	(363,373)	2,081,241	-	2,081,241	1,717,868	-
12	Heifer Project International	1,049,156	3,021,066	-	3,021,066	3,736,094	334,128
13	SM Sehgal Foundation	(102,464)	534,444	-	534,444	431,980	-
14	Centre for Micro Finance (MKSP/Heifer)	17,930	364,600	-	364,600	382,530	-
15	EMpower	649,000	2,412,639	-	2,412,639	2,257,329	804,310
	<b>Total Foreign</b>	<b>1,894,389</b>	<b>10,828,008</b>	<b>-</b>	<b>10,828,008</b>	<b>11,656,862</b>	<b>1,065,535</b>
	<b>TOTAL RESTRICTED FUNDS</b>	<b>5,012,749</b>	<b>35,493,080</b>	<b>168,668</b>	<b>35,661,748</b>	<b>34,598,588</b>	<b>6,075,909</b>
<b>UNRESTRICTED FUNDS</b>							
	Indian Funds	5,547,544	843,049	4,023,492	4,866,541	2,323,290	8,090,795
	Foreign Funds	3,140,827	-	535,256	535,256	2,000,028	1,676,055
	<b>TOTAL UNRESTRICTED FUNDS</b>	<b>8,688,371</b>	<b>843,049</b>	<b>4,558,748</b>	<b>5,401,797</b>	<b>4,323,318</b>	<b>9,766,850</b>
	<b>GRAND TOTAL</b>	<b>13,701,120</b>	<b>36,336,129</b>	<b>4,727,416</b>	<b>41,063,545</b>	<b>38,921,906</b>	<b>15,842,759</b>

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

Alwar  
August 05<sup>th</sup>, 2017

  
(Harish Khurana)  
M. No. 70865  
LL.B., F.C.A



  
Chairperson

  
Treasurer

  
Executive Director



**RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDING MARCH 31, 2017**

Rs.

**(A) RECEIPTS :****Opening Balance**

Cash in hand	12,704	
Cash at bank	5,631,331	5,644,035

**Receipts during the year**

Contribution - Foreign Agencies	10,828,008	
Contribution Indian Agencies	20,427,026	
Contribution Governments	4,421,596	
Donation	609,000	
Interest Saving Account	522,380	
Interest Fixed Deposits	648,573	
Interest Other	36,598	
Bank Commission for SHG Linkage	2,314,571	
Sale of Assets	34,128	
Sundry Income	629,007	
Internet Saathi Security Deposit	6,100	
Deposits	511	
Sundry Debtors	278,043	
Other Development Organisation	454,768	
Tax Recoverable	532,572	
		41,742,881
<b>Total (A)</b>		<b>47,386,916</b>

**(B) PAYMENTS :**

Direct Support to Beneficiaries	464,100
Material Inputs and Consumable	89,314
Assets Created for Beneficiary Community	5,652
Transportation of Materials	23,070
Teaching & Learning Materials	73,080
Students Uniforms and Utilities	36,980
Honorarium Travel to SP & CRP	12,000
Community Meeting and Training & Exposure	115,815
Community event	2,250
Training Meeting & Exposure of SP/CRP	7,678
Support to Community Institutions	855,520
Staff Meeting & Training Exposure	16,043
Printing & Stationery	20,170
Books and Audio Visual	1,725
Postage Telegram and Telephone	28,913
Rent Water and Electricity	256,353
Maintenance - Equipments	30,027
Maintenance - Building	31,466
Office Tea and Refreshment Expenses	44,852
Office Maintenance Expenses	20,194
Sundry Expenses	224,896
Bank Charges	12,083
Recruitment	4,667
Legal & Professional Exp.	55,010
Salary	35,450
Travel Boarding & Lodging Expenses - Staff	23,592



Audited Financial Statements for the year ended March 31, 2017

*Signature*  
Rajesh

**RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDING MARCH 31, 2017**

Rs.

Local Conveyance - Staff	8,561	
Local Conveyance - Consultant	782	
Travel Boarding & Lodging Expenses - Non Staff	14,481	
Sundry Creditors	440,908	
Salary/Stipend Payable	15,108,043	
PF Payable	2,530,258	
Staff Security Deposits	106,659	
Local Conveyance Payable	1,146,052	
Consultants and Contractors	2,920,651	
Consultants & Contractors -Payable	1,570,674	
Vendors	3,825,881	
Expenses Payable	3,188,750	
Tax on Salary	148,710	
Tax on Contract	37,103	
Tax on Consultancy	37,158	
Service Tax	490,136	
Goat Promotion Fund	5,000	
Loan cover Fund	9,462	
Work in Progress	487,279	
Fixed Deposits	700,000	
Work Advance	2,957,771	
Staff Loan	142,200	
Salary/Stipend Advance	830,885	
Advance to Parties	249,327	
CUG Mobiles	271,955	39,719,586
<b>Closing Balance</b>		
Cash in Hand	15,648	
Cash at Bank	7,651,682	7,667,330
<b>Total (B)</b>		<b>47,386,916</b>

As per our Report of even date  
for **H. Khurana & Co.**  
Chartered Accountants

*Mamta Kohli*  
Chairperson

*Neelgand*  
Treasurer

Alwar  
August 05<sup>th</sup>, 2017

*(Harish Khurana)*  
M. No. 70865  
LL.B., F.C.A



*Sanjiv Rajan*  
Executive Director

**Schedule 14: Significant Accounting Policies & Notes on Accounts**

(Followed in framing the financial statements for the year ended March 31, 2017)

**A) SIGNIFICANT ACCOUNT POLICIES**

**1. Treatment of Funds**

The Expenditure on projects taken up with the support of donor agencies is, as far as possible, incurred according to the plans and budgets agreed upon. However, deviation sometimes occur at the time of project execution depending upon various circumstances, such as location awareness among the beneficiaries, local customs, availability of input, etc. Such Variations, monitored regularly, are intimated to the donor.

In respect of specific funded activities under the directions of donors or decided by the management, such as revolving fund grants to be passed on to the beneficiaries and administered by the Society, the same are separately account for held in trust and administered in terms constant with the objects of the Society. All other grants, including capital grants, are taken as revenue of the Society in the year of receipt to meet the local tax law requirements.

**2. Fixed Assets and Depreciation**

Fixed assets acquired are written off in the year of acquisition as expenditure in the income and expenditure account. However, a contra account has been maintained in the books of accounts by debiting fixed assets with their acquisition cost and by crediting Capital Assets Fund. The fixed assets acquired during the year amount Rs. 13,88,922 have been recorded accordingly. During the year assets worth Rs. 1,39,764 have been written off which have been either sold or rendered useless.

The Governing body of Society decided to provide for depreciation on Fixed Assets appearing in the Balance Sheet at the rates which reflect the real diminution in terms of the particulars asset's life and its value over the period for which it has been put to use. Such Depreciation charged has been transferred to Capital Assets fund.

Further, keeping in view that cost of buildings do not go down over the years and these do escalate sometimes, the Society has decided not to charge depreciation on buildings w.e.f financial year 2015-16.

**3. Income Recognition**

All Income and Expenditure have been recorded on cash basis during the year, except stated otherwise.

**4. The books are drawn up on historical convention method based on the concept of going concern.**



**B) Notes on Accounts**

1. Figures have been shown nearest to rupee only.
2. Expenses incurred on Governing Board:  
During the year, the Society has incurred Rs. 22,789 (*Previous Year Rs. 23,103*) on travelling, conveyance and boarding & lodging of the members of the Governing Board.
3. Remuneration to the Executive Director as Board Member:  
During the year, the remuneration paid to Executive Director is Rs. 11,95,200 (*Previous Year Rs. 9,83,100*)
4. Previous year figures are regrouped and rearranged during the year to make these comparable with the current year.
5. The society has decided to transfer Rs. 50,00,000 from the unrestricted funds of Ibtada to the Corpus fund during year, amounting the total corpus funds to Rs. 1,00,00,000.


Alwar  
August 05<sup>th</sup>, 2017

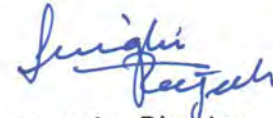
**For H Khurana & Co.**  
Chartered Accountants

  
**Harish Khurana**  
Partner  
M. No 70865  
LL.B., F.C.A



  
Chairperson

  
Treasurer

  
Executive Director